Mentoring Plan

· **Required for appointments as instructor, assistant professor and associate professor in the Tenure Track or Clinical Scholar Track**

· **Recommended for all faculty appointments and promotions**

· **After completion, please send electronically to SKMC.FacultyRecords@jefferson.edu**

TO BE COMPLETED BY THE MENTEE

Describe your program and/or focus for research or scholarship. Be specific. Why is the program of research important and what impact do you hope to achieve in your field?

Please describe your preparation for the work described above. Is additional training and/or preparation required. If so, how will you achieve this.

How will you contribute to the Institution educational mission? Describe your timeline in plan for your participation in education.

Describe your plan for advancing in your field. List 5 specific actions you will take in the next 4 years to advance your standing in the field.

TO BE COMPLETED BY THE PRIMARY MENTOR

Please described your background and your program and how both prepare you to support the candidate in achieving their goals.

Please describe in detail the overall mentoring plan to support the candidate in the next three years. Are other mentors needed and how will they be available to support the candidate; how often the mentoring team will meet with the mentee; how will you leverage your role as primary mentee to sponsor the candidate for opportunities in their field; how will other mentors will leverage their roles and expertise. Be as specific as possible in your description so to help the mentee achieve their goals in the required time-frame.

We have developed this mentorship plan and agree on the general as well as specific goals. We reviewed and understand the requirements for promotion in this track including, if applicable, the expectations for scholarship.

Faculty Member (signature) _____

Faculty Member (print name) _____

Date _____

Primary Mentor (signature)

Primary mentor (printed name) _____

Date _____

Chair signature _____